

## **Rock Hill District Committee for Congregational Development Application for Twenty Percent Funds**

The purpose of the Rock Hill District Committee for Congregational Development is to assist local churches in fulfilling their mission to make disciples of Jesus Christ for the transformation of the world.

We offer assistance through review and consultation of projects and growth strategies. In addition, we seek to offer funding assistance to those congregations that offer visionary, concrete and measurable plans for growth in Christ in their churches and communities. As a partner with the Conference Committee on Congregational Development, we encourage congregations to be innovative in their staffing, building usage and plans for ministry. Typically, we seek to allocate our funds in the areas of new ministries, leadership development and then capital improvements.

While we will consider grant requests that are targeted for repair and maintenance activities, primary consideration will be given to churches where:

- Funds are being sought for ministry initiatives addressing new and innovative efforts.
- A defined mission and strategy is in place to reach new people and intentionally make disciples..
- The application articulates how the money requested fits within the church's mission and strategy.
- Factors are in place that support continued growth and/or growth potential, including geographic location, surrounding population trends, and church resources and culture.

We ask that churches submitting applications:

- Notify the Rock Hill District Office of the intent to submit an application and call or email the Chair of Congregational Development Committee. Applications are due **April 1** and **November 1**.
- Complete all sections of the application (found on the District website) and include any relevant supporting information and submit the completed application to the District Superintendent's office.
- Plan to have a representative meet in person with the Committee to discuss the application. You will be notified regarding the date and time of the meeting.

If the request is approved and the church receives grant money:

- When the funds are ready to be disbursed to implement the project, contact the District Office to request a check.
- Please notify the District Office when grant money has been applied to the project. If possible, send a video, picture or written summary celebrating how the funds were used.
- In the case of delays in project implementation past 12 months or abandonment of the project, grant money should be returned to the Committee.
- Funds granted for hiring staff positions will be forwarded to the church when the position is filled.

Please fill in all blanks on this application, including all required signatures. Use whatever media you need to communicate your plan or other needed information. Be sure to include your MissionInsite report, which is available free online. Any lay or clergy may access this report. For assistance, contact Laura Hill in the Conference Office of Congregational Development.

**Name of church:**

**Pastor:**

**Church mailing address:**

**Pastor's telephones: Office:**

**Cell:**

**Pastor's email:**

1. Financial overview: Current year and previous three years of Church Budget:

| Year | Budget | Total income for the year | Total expenditures for the year | Cash on hand | Amount in trusts & designated funds |
|------|--------|---------------------------|---------------------------------|--------------|-------------------------------------|
|      |        |                           |                                 |              |                                     |
|      |        |                           |                                 |              |                                     |
|      |        |                           |                                 |              |                                     |
|      |        |                           |                                 |              |                                     |

2. Apportionments

- What percentage of apportionments were paid last year? percent
- What percentage do you expect to pay this year? percent

3. Church Vitality: Please enter YEAR-END figures using your church's Statistical Table 1, found in the Journal online at [umcsc.org](http://umcsc.org), or the Journal book.

| Year | Total members | Average attendance | Formation groups attendance | Apportionment percentage paid | Number joined on profession of faith |
|------|---------------|--------------------|-----------------------------|-------------------------------|--------------------------------------|
|      |               |                    |                             |                               |                                      |
|      |               |                    |                             |                               |                                      |
|      |               |                    |                             |                               |                                      |

4. Does this church have a mission statement? Yes    No    If yes, what is it?

*(Attach separate pdf, if necessary)*

5. Describe the project fully. Provide adequate information to support the proposed project and how it fits into your strategic plan. Include bids or estimates of items to be purchased with copies of items and costs. Attach additional documents, as needed.

- 1. **Total projected cost of project:** \$
- 2. Cash on hand for project: \$
- 3. Fundraising for this project: \$
  - a. Amount that will be raised from the church membership: \$
- 4. **Total amount requested:** \$

**CHURCH COUNCIL APPROVAL**

The Administrative Council of \_\_\_\_\_ United Methodist Church requests  
 a grant of \$ \_\_\_\_\_ for the above project.

Pastor's signature: \_\_\_\_\_

Administrative Council chairperson's signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DISTRICT SUPERINTENDENT APPROVAL**

District superintendent's signature: \_\_\_\_\_

Date: \_\_\_\_\_

**DISTRICT COMMITTEE ON CONGREGATIONAL DEVELOPMENT APPROVAL**

This is an approved project of the Rock Hill District.

Rock Hill District Committee on Congregational Development

Chairperson's signature: \_\_\_\_\_

Date: \_\_\_\_\_